GREAT WAKERING PARISH COUNCIL

**Minutes** of the Full Council Meeting held on Wednesday 29th November 2023, in the Parish Council Offices, Little Wakering Hall Lane, Great Wakering, SS3 0HH, commencing at 7.30 p.m.

Present: - Councillors P. Bates, L. Blunden, D. Efde, R. Efde (Chair), T. Goodwin, P. Hitchman and B. Wilkins.

In attendance: - S. Hyatt (Parish Clerk)

1. **The Chairman to declare the meeting open.**

 Meeting declared open at 7.30pm.

1. **To receive apologies for absence.**

Councillors Baker, Green, Rodger and Porter.

1. **To receive declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**

 Councillor R. Efde and Wilkins – Memorial Hall. Councillor Hitchman Friends

 of Wakering Common and allotment holder.

 **4. To sign as a correct record the minutes of the Full Council Meeting**

 **held on 27th September 2023.**

*Resolved* that the minutes be approved.

 **5. Financial Matters**

 a**.** To approve Payment Schedules for September/October 2023. *Carried.*

 b. To approve Receipt Schedules for September/October 2023. *Carried.*

 c. To approve the Financial Statement for the 7 months to 31st October 2023.

 *Carried*.

**6.** **To receive the Chairman’s Report.**

* Councillor Wilkins attended Remembrance Day Service on behalf of Council.
* Local MP resigning at next election.

**7. To approve risk assessments.**

*Resolved* that the above be agreed.

**8. To consider RDC’s Ranger Proposal**

 *Resolved* that the Parish Council do not participate in this scheme.

**9. At the Chairman’s discretion the exchange of relevant Council Information.**

 Update on PROW’s and streetlighting.

**10. To receive reports from the County Councillor and District**

 **Councillors on County and District Council matters only (5 minutes each**

 **at Chairman’s discretion).**

County Councillor Steptoe sent apologies.

 Councillor Efde:

* Shoebury Road and Star Lane applications before Development Committee early 2024.
* New RDC Constitution.
* ECC streetlighting update.

**11. Time allowing the meeting will stand adjourned to permit**

 **Parishioners of Great Wakering to address the Council only once in**

 **respect of business itemised on the agenda (3 minutes each at**

 **Chairman’s discretion).**

No comment.

**12. Exclusion of the Press and Public.**

 **To agree that the press and public be excluded from the meeting for the**

 **remaining business on the grounds that exempt information as defined in**

 **paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972**

 **would be disclosed.**

*Resolved* that the public be excluded.

 **13. To agree the award of tenders for maintenance of:**

1. **Parish Council Burial Ground.**
2. **St Nicholas churchyard.**
3. **Parish Council Office surrounds and footpath.**

**Or**

1. **The award of a combined tender for the above.**

 *Resolved* that the combined contract be awarded to Maxus Services Ltd.

Meeting Closed 7.55pm

Next Meeting 31st January 2024